Queenstown Lakes Community Housing Trust
Consolidated Annual Report
For the Year Ended
31 March 2018

## QUEENSTOWN LAKES COMMUNITY HOUSING TRUST

## CONSOLIDATED ANNUAL REPORT

## For the Year Ended 31 MARCH 2018

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## QUEENSTOWN LAKES COMMUNITY HOUSING TRUST

## TRUST DIRECTORY FOR THE YEAR ENDED 31 MARCH 2018

Settlor:	Graham Morris Todd
Date Settled:	15 January 2007

Date of Incorporation 12 July 2007

**Trustees** M Hawes P B Southwick

G H A Hollyer J M Conroy R J Key

S R Brent (retired 31 March 2018)
J E Macdonald (appointed 1 April 2018)

Accountants: McCulloch + Partners

Charted Accountants

P O Box 64

Queenstown 9348

Solicitors Cavell Leitch

Queenstown

Bankers ASB Bank, Queenstown

SBS Bank, Queenstown

Auditors Deloitte Limited, Dunedin

IRD Number 097-121-805

## QUEENSTOWN LAKES COMMUNITY HOUSING TRUST STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE For the Year Ended 31 March 2018

	Notes		
		Group	Group
		2018	2017
		\$	\$
Revenue From Exchange Transactions			
Property Sales		2,154,652	10,889,087
Lease Rentals		702,052	436,292
Sundry Income		2,000	33,924
Property Management Fees Received		32,166	17,915
Capital Gain on Disposal of Property Plant and Equipment		613,309	907,685
Depreciation Recovered		85,569	170,001
Stakeholder Contributions Received	4	1,720,565	3,404,221
Total Revenue From Exchange Transactions		5,310,313	15,859,125
Davience From New Fushamer Transcriptions			
Revenue From Non-Exchange Transactions		50.000	F0.000
Grants Received		50,000	50,000
Total Revenue From Non-Exchange Transactions		50,000	50,000
Other Income			
Interest Received		118,649	193,711
Total Other Income	-	118,649	193,711
	-		
Total Income		5,478,962	16,102,836
Less Expenses			
Administration Expenses		101,490	198,185
Cost of Goods Sold		2,202,768	8,931,549
Operating Expenses		218,780	143,566
Other Expenses			
Audit Fees	5	9,060	9,318
Depreciation	6	410,818	292,907
Interest	-	247,742	519,344
Trustee Fees		99,428	100,725
Wages		152,860	125,600
Total Other Expenses	-	919,908	1,047,894
Total Expenses		3,442,946	10,321,194
	-	-	
Surplus for the Year and Total Comprehensive Revenue and Expense	in	2,036,016	5,781,642



# QUEENSTOWN LAKES COMMUNITY HOUSING TRUST STATEMENT OF MOVEMENTS IN EQUITY For the Year Ended 31 March 2018

	Group	Group
	2018	2017
	\$	\$
Opening Balance	19,233,403	13,451,761
Plus		
Comprehensive Revenue and Expense	2,036,016	5,781,642
	<del>-</del>	<u>.</u>
Balance at Year End	21,269,419	19,233,403



## QUEENSTOWN LAKES COMMUNITY HOUSING TRUST STATEMENT OF FINANCIAL POSITION As at 31 March 2018

Notes

		Group 2018	Group 2017
		\$ 5000000000000000000000000000000000000	\$
Equity			
Trustees' Accumulated Income Account		21,269,419	19,233,403
Total Equity		21,269,419	19,233,403
Represented By:			
Non-Current Assets			
Property Plant and Equipment	6	19,013,263	16,782,336
Mortgages Issued	7	-	1,696,808
Capital Work in Progress	9	2,210,969	2,278,875
Total Non-Current Assets		21,224,232	20,758,019
* **			
Current Assets			
ASB Bank Accounts		1,103,352	842,721
SBS Bank Accounts		3,613,537	2,818,784
Tax Receivable		7,301	7,747
Accounts Receivable		13,954	704,579
Accrued Interest		3,390	3,952
Current Mortgages Issued	7	1,390,143	171,329
GST		4,324	25,650
Development Work in Progress	8 .	197,045	2,584,216
Total Current Assets		6,333,046	7,158,978
Total Assets		27,557,278	27,916,997
Less Liabilities			
Non-Current Liabilities			
Term Loans	10	1,504,699	3,773,832
Central Lakes Trust Advance	11	3,831,152	3,905,446
Housing NZ	10	359,334	378,934
Total Non-Current Liabilities		5,695,185	8,058,212
Current Liabilities			
Current Portion of Term Loans	10	34,466	41,543
Current Portion of Central Lakes Trust Advance	11	74,294	71,385
Current Portion of Housing New Zealand Corporation	10	19,600	19,600
Accounts Payable		432,942	470,509
Accruals		26,966	17,584
PAYE Deductions Payable		4,406	4,761
Total Liabilities	,	6,287,859	8,683,594
Net Assets As Per Total Equity		21,269,419	19,233,403
1			

Trustee

Date



# QUEENSTOWN LAKES COMMUNITY HOUSING TRUST STATEMENT OF CASH FLOWS For the Year Ended 31 March 2018

	Notes		
		Group	Group
		2018	2017
		\$	\$
Cashflows from Operating Activities		<b>T</b>	
Cash Was Provided From			
Receipts from Customers		2,877,256	11,376,877
·		477,994	2,819,728
Proceeds from Mortgages Issued Grants Received		50,000	
			50,000
Interest Received		119,211	200,660
Stakeholder Contributions Received		2,424,803	2,699,984
Cash Was Dispersed To			
Payments to Suppliers and Employees		193,763	12,031,746
Trustee Fees		99,428	100,725
Interest Paid		257,207	519,344
Net cash inflow/(outflow) from operating activities	13	5,398,866	4,495,434
Cashflows from Investing Activities			
Cash Was Provided From		1 712 251	2 012 252
Sale of Property Plant and Equipment		1,713,351	2,912,352
Cash Was Dispersed To			
Payment For Capital Work in Progress and Purchase of Property			
Plant and Equipment		3,689,637	4,373,968
Net cash inflow/(outflow) from investing activities		(1,976,286)	(1,461,616)
Net cash illiow/ (outriow) from investing activities		(1,5,0,200)	17.10.70
Cashflows from Financing Activities			
Cash Was Provided From			
Proceeds From Borrowings		_ 1	
Cash Was Dispersed To			
Repayment Of Borrowings		2,367,196	2,323,337
in the second of			
Net cash inflow/(outflow) from financing activities	_	(2,367,196)	(2,323,337)
Net (decrease)/increase in Cash and Cash Equivalents		1,055,384	710,481
Cash and Cash Equivalents At The Beginning Of The Year		3,661,505	2,951,024
cash and cash Equivalents /te the beginning of the real		3,001,303	
Cash and Cash Equivalents at end of the year		4,716,889	3,661,505,
Represented By:			
ASB Bank Accounts		1,103,352	842,721
SBS Bank Accounts		3,613,537	
SDS DATIK ACCOUNTS			2,818,784
	*****	4,716,889	3,661,505



#### STATEMENT OF ACCOUNTING POLICIES

#### **Reporting Entity**

Queenstown Lakes Community Housing Trust operated in accordance with its Trust Deed and is governed by the requirements of the Trustee Act 1956.

The Financial Statements of the entity have been prepared in accordance with generally accepted accounting practice in New Zealand for general purpose financial reports. They comply with Public Benefit Entity Standards Reduced Disclosure Regime, as appropriate for Tier 2 not-for-profit public benefit entities.

#### Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis are followed in the preparation of these accounts

#### **Specific Accounting Policies**

The following specific accounting policies have a material effect on the measurement of results and financial position:

#### Revenue recognition

Revenue is recognised to the extent that it is probable that the economic benefits or service potential will flow to the Group and the revenue can be reliably measured, regardless of when the payment is being made.

Revenue is measured at the fair value of the consideration received or receivable, taking into account contractually defined terms of payment and excluding taxes or duty.

The specific recognition criteria described below must also be met before revenue is recognised.

## Revenue from non-exchange transactions:

#### Government grants and funding

Revenues from non-exchange transactions with the Government and government agencies is recognised when the Group obtains control of the transferred asset (cash, goods, services, or property), and:

- ▶ it is probable that the economic benefits or service potential related to the asset will flow to the Group and can be measured reliably; and
- ▶ the transfer is free from conditions that require the asset to be refunded or returned to the Government if the conditions are not fulfilled.

Revenue from government grants and funding is measured at the fair value of the assets (cash, goods, services, or property) transferred over to the Group at the time of transfer.

To the extent that there is a condition attached that would give rise to a liability to repay the grant amount or to return the granted asset, a deferred revenue liability is recognised instead of revenue. Revenue is then recognised only once the Group has satisfied these conditions.

#### Stakeholder contributions

Stakeholder contributions are recognised as revenue when the Trust renders the services for which the contribution was levied. Stakeholder contributions that are received before the Trust is able to provide the service for which they are levied are recognised as liabilities until the Trust provides the services.

## Revenue from exchange transactions:

## Interest revenue

For all financial instruments measured at amortised cost and interest-bearing financial assets classified as available-for-sale, interest income is recorded using the effective interest rate.



#### STATEMENT OF ACCOUNTING POLICIES

Effective interest rate is the rate that exactly discounts the estimated future cash payments or receipts over the expected life of the financial instrument or a shorter period, where appropriate, to the net carrying amount of the financial asset or liability. Interest income is included in finance income in the statement of comprehensive revenue and expenses.

#### Rental revenue

Rental revenue arising from operating leases on properties is accounted for on a straight-line basis over the lease terms and is included in revenue in the statement of financial performance due to its operating nature.

#### Development Revenue

Revenue from the sale of Development Property is recognised when the significant risks and rewards of ownership have been transferred to the home owner and revenue can be reliably measured.

## Disposal of Property Plant and Equipment

Any gain or loss on disposal of an item of property, plant and equipment (calculated as the difference between the net proceeds from disposal and the carrying amount of the item) is recognised in surplus or deficit.

#### Depreciation

Depreciation has been charged on buildings at a rate of 3% DV per annum. No depreciation is charged on land.

#### Taxation

The Trust is exempt from paying tax under the Income Tax Act 2007.

#### **Property Plant and Equipment**

Buildings are stated at cost less accumulated depreciation, and land is stated at cost, less any impairment. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration the asset is initially recognised at fair value

#### **Work in Progress**

Capital Work in Progress and Development Work in Progress are measured at cost, except items acquired through non-exchange transactions which are instead measured at fair value as their deemed cost at initial recognition.

#### **Accounts Receivable and Mortgages Issued**

Accounts receivable and mortgages issued are stated at amortised cost using the effective interest method, less impairment.

#### **Goods and Services Tax**

The accounts have been prepared on a GST exclusive basis with the exception of Accounts Payable and Accounts Receivable which are stated GST inclusive.

#### Leases

The determination of whether an arrangement is or contains a lease is based on the substance of the arrangement at inception date. The substance of the arrangement depends on whether fulfilment of the arrangement is dependent on the use of a specific asset or assets or the arrangement conveys a right to use the asset, even if that right is not explicitly specified in an arrangement.

#### Group as a lessor

Leases in which the Group does not transfer substantially all the risks and benefits of ownership of an asset are classified as operating leases. Initial direct costs incurred in negotiating an operating lease are added to the carrying amount of the leased asset and recognised over the lease term.

Rent received from an operating lease is recognised as income on a straight-line basis over the lease term



#### **Employee benefits**

Wages, salaries and annual leave

Liabilities for wages and salaries (including non-monetary benefits) and annual leave are recognised in surplus or deficit during the period in which the employee rendered the related services, and are generally expected to be settled within 12 months of the reporting date. The liabilities for these short-term benefits are measured at the amounts expected to be paid when the liabilities are settled.

#### **Borrowing costs**

All borrowing costs are expensed in the period they occur. Borrowing costs consist of interest and other costs that an entity incurs in connection with the borrowing of funds.

#### Basis of consolidation

The Group financial statements are prepared by combining the financial statements of all the entities that comprise the Group, being Queenstown Lakes Community Housing Trust (the parent entity) and its subsidiaries over which the Group has the power to govern the financial and operating policies so as to obtain benefits from their activities. Consistent accounting policies are employed in the preparation and presentation of the Group financial statements.

The Group financial statements include the information and results of each subsidiary from the date on which the Trust obtains control and until such time as the Trust ceases to control such entity.

In preparing the Groups financial statements, all intragroup balance and transactions, and unrealised profits arising within the Group are eliminated in full.

#### Impairment of assets

At each reporting date, the Group reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where the asset does not generate cash flows that are independent from other assets, the Group estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less cost to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount the asset is reduced to its recoverable amount. An impairment loss is recognised in profit or loss immediately, unless the relevant asset is carried at fair value, in which case the impairment loss is treated as a revaluation decrease.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but only to the extent that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised in profit or loss immediately, unless the relevant asset is carried at fair value, in which case the reversal of the impairment loss is treated as a revaluation increase.

## **Changes in Accounting Policies**

There have been no changes in Accounting Policies. All policies have been applied on a basis consistent with those used in the last year.



#### **Notes**

## 1. Capital Commitments

As at 31 March 2018 the Group was committed to the purchase of 50 units in the Remarkables Park Complex at a cost of \$26,093,000. A deposit of \$2,609,300 was paid in April 2018. The balance is payable on completion in September 2019. (2017: \$Nil).

The Trust is currently building 6 houses in Cherwell Lane in the Shotover Country subdivision. The total project is budgeted to cost \$2,526,100 excluding land; at 31 March 2018 \$197,045 had been spent. The project is due for completion in July 2018.

The Trust is currently building 2 houses in the Northlake subdivision. The total project is budgeted to cost \$777,811 excluding land; at 31 March 2018 \$684,969 had been spent. The project is due for completion in January 2019.

## 2. Contingent Liabilities

As at 31 March 2018 the Trust has no contingent liabilities (2017: \$Nil).

#### 3. Related Parties

Stephen Brent is a partner in the firm Cavell Leitch, which is one of the legal firms providing legal services to the Group. In 2018 the aggregate of these payments totalled \$29,917 (2017: \$19,036).

#### 4. Stakeholder Contributions Received

	Group Grou
	2018 <b>201</b>
Cash Contributions	194,565 1,369,22
Land Contributions	1,526,000 2,035,00
Total as at 31 March	1,720,565 3,404,22

#### 5. Fees Paid to Auditors

	Group Group
	2018 2017
Audit Services	\$ \$ 9,060 9,318
Total as at 31 March	9,060 9,318

## 6. Property Plant and Equipment

	Group		Sales or	Depn	Accum	Net
2018	Cost	Purchases	Disposals	Charge	Depn	Book
						Value
Land	4,546,525	1,248,287	325,288	-	-	5,469,524
Buildings	12,991,058	2,404,295	689,185	409,333	1,164,851	13,542,317
Plant and Equipment	699	3,636	-	1,485	1,913	2,422
Total as at 31 March	17,538,282	3,656,218	1,014,473	410,818	1,166,764	19,013,263

	Group		Sales or	Depn	Accum	Net
2017	Cost	Purchases	Disposals	Charge	Depn	Book
						Value
Land	3,613,165	1,568,777	635,417	-	-	4,546,525
Buildings	8,314,930	6,045,379	1,369,250	292,817	755,519	12,235,540
Plant and Equipment	699	-	-	90	428	271
Total as at 31 March 2017	11,928,794	7,614,156	2,004,667	292,907	755,947	16,782,336



## 7. Mortgages Issued

		Group	Group
		2018	2017
	Repayment	\$	\$
Mortgage #10	Repaid in full	-	171,329
Mortgage #11	Repaid in full	• ·	248,137
Mortgage #14	8 May 2018	314,350	329,016
Mortgage #15	5 June 2018	249,154	260,693
Mortgage #19	21 June 2018	281,469	292,482
Mortgage #20	20 June 2018	252,688	263,425
Mortgage #24	20 June 2018	292,482	303,055
Total as at 31 March		1,390,143	1,868,137

All Mortgages have a five-year term and are secured by registered charge over the certificate of title of the property purchased. Interest is charged on the Mortgages at rates of between 4.09% and 4.92%p.a.

	Group Group
	2018 2017
	\$ \$
Mortgages Issued	
Current Portion	1,390,143 171,329
Non-Current Portion	- 1,696,808
Closing Balance	1,390,143 1,868,137

## 8. Development Work in Progress

	Group	Group
	2018	2017
	\$	\$
Opening Balance	2,584,216	
Plus Additions	452,249	2,584,216
Less Transfer to Cost of Goods Sold (	2,202,768)	-
Less Transfer to Property Plant and Equipment	(636,652)	
Total as at 31 March	197,045	2,584,216

## 9. Capital Work in Progress

	Group	Group
	2018	2017
	\$	\$
Opening Balance	2,278,875	7,216,209
Plus Additions	2,451,706	2,278,875
Less Transferred to Property Plant and Equipment	(2,519,612)	(7,216,209)
Total as at 31 March	2,210,969	2,278,875



## 10. Borrowings

Haveing A17	Group 2018 \$	Group 2017 \$
Housing NZ	200 524	410.104
Opening Balance	398,534	418,134
Less Repayments	(19,600)	(19,600)
Total Housing NZ Loan Balance	378,934	398,534
	2018	2017
	\$	\$
Housing NZ	<b>,</b>	7
Current Portion	19,600	19,600
Non-Current Portion	359,334	378,934
Closing Balance	378,934	398,534

The Housing NZ Loan was advanced from Housing New Zealand for the purposes of financing the Rent Saver Programme. This loan is interest free for 10 years from August 2012and due for repayment August 2022.

HNZ Loan is secured through a general security agreement over the assets of the Trust and QLCHT Property Portfolio Limited and a second ranking mortgage over the properties included in the Rent Saver Programme

	Group 2018	Group 2017
	\$	\$ \$
SBS Term Loans	•	7
Opening Balance	242,671	3,002,984
Plus Drawdowns	<del>-</del>	8,207,353
Less Repayments	(242,671)	(10,967,666)
Total SBS Bank Loan Balances	-	242,671
	Group 2018 \$	Group 2017 \$
SBS Term Loans	ş	7
Current Portion Non-Current Portion	-	8,000 234,671
Closing Balance	-	242,671

The SBS loans were repaid in full during the year.



## 10. Borrowings (cont'd)

Solvenings (cont. a)	Group 2018	Group 2017
	\$	\$
ASB Term Loans		
Opening Balance	3,572,704	1,600,000
Plus Drawdowns	- B	2,000,000
Less Repayments	(2,033,539)	(27,296)
Total ASB Bank Loan Balances	1,539,165	3,572,704
	Group 2018 \$	Group 2017 \$
ASB Term Loans		
Current Portion	34,466	33,543
Non-Current Portion	1,504,699	3,539,161
Closing Balance	1,539,165	3,572,704

The ASB loans 910002 and 910003 have interest charged at a rate of 4.5%p.a. and are due to be repaid on 28 February 2046 and 30 June 2023 respectively. These loans are secured over the property at 11-21 Suffolk Street, Arrowtown.

ASB loan 92003 was repaid in full during the year.

## 11. Central Lakes Trust

	Group	Group
	2018	2017
	\$	\$
Opening Balance	3,976,831	5,492,961
Plus Drawdowns	<u>-</u>	4,000,000
Less Repayments	(71,385)	(5,516,130)
Total Central Lakes Trust Loan Balances	3,905,446	3,976,831
	Group	Group
	Group	Group
	2018	2017
	\$	\$
Current Portion	74,294	71,385
Non-Current Portion	3,831,152	3,905,446

The loan is due to be repaid on 21 November 2021, interest is charged at a rate of 4.00%p.a. The loan is secured over 11 properties at Shotover Country.



## 12. Subsidiaries

	Balance Date	Country of Incorporation	Ownership 2018 %	Interest 2017 %
Name of Entity Subsidiary				
QLCHT Shotover Country Limited	31 March	New Zealand	100%	100%
QLCHT Developments Limited	31 March	New Zealand	100%	100%
QLCHT Property Portfolio Limited	31 March	New Zealand	100%	100%
Queenstown Housing Bonds Limited	31 March	New Zealand	100%	100%

## 13. Reconciliation of Operating Cash Flows to Net Surplus

	Group 2018	Group 2017
	\$	\$
Net Surplus/(Deficit) for the Year	2,036,016	5,781,642
Add/(Deduct):		
Depreciation	410,818	292,907
Depreciation recovered	(85,569)	(170,001)
Loss/(Gain) on Disposal of Property Plant and Equipment	(613,309)	(907,685)
Provisions made	5,084	362
Adjustments for Movements In:		
(Increase)/Decrease in Accounts Receivables	691,186	(697,629)
Increase/(Decrease) in Payables	92,447	(28,573)
Increase/(Decrease) in Accruals	(2,971)	(11,101)
(Increase)/Decrease in Development Work in Progress	2,387,170	(2,584,216)
Increase/(Decrease) in Mortgages Issued	477,994	2,819,728
Net Cash (outflow)/inflow from operating activities	5,398,866	4,495,434



## 14. Operating Leases

## Operating lease as lessee

	Group Group
	2018 2017
Less than one year	3 14,000 13,000
Between one and five	14,000 26,000
Total non-cancellable operating lease payments	28,000 39,000

The Trust has entered into an operating lease for office premises. The lease was renewed on 1 April 2016 for a further 3 years. There was a rent review on 1 April 2018.

## Operating Lease as lessor

The future non-cancellable minimum lease payments of operating leases as lessor at reporting date are \$2,420,173 (2017: \$2,325,392).

